The TOSLMS Manual (4.1.16) for Students provides guidance on how to use TOS-LMS, a Learning Management System (LMS), from a student's perspective. Below is a structured overview of key features and functionalities:

1. Accessing TOSLMS –

- Login: Visit www.TOSLMS.org and enter your username and password.

- Dashboard: After logging in, you'll see your dashboard with enrolled courses, deadlines, and recent activity.

- Profile: Click on your name (top-right) to edit profile settings, including preferences and notifications.

2. Navigating a Course

- Course Layout: Courses may have a grid, list, or weekly format.

- Sections: Content is organized in sections (e.g., by week or topic).

- Completion Tracking: Some courses show checkmarks (✓) when you complete activities.

3. Course Activities & Resources

Common Activities:

- Assignments: Submit files or text directly to your instructor.

- Quizzes: Timed assessments with multiple-choice, short answer, or other question types.

- Forums: Participate in discussions with peers and instructors.

- Lessons: Interactive, branching content with questions.

- Workshops: Peer-assessment activities.

Common Resources:

- Files (PDFs, PPTs, etc.)

- URLs (links to external websites)

- Books (multi-page resources)

4. Submitting Assignments

1. Open the assignment and read the instructions.

2. Upload files or type directly into the text box.

3. Click Submit (or Save as Draft if allowed).

4. Check for a confirmation message.

5. Taking Quizzes

- Follow time limits and navigation rules.

- Some quizzes may allow multiple attempts.

- Review results if feedback is enabled.

6. Tracking Progress

- Grades: Check your grades via the Grades link in the course or navigation menu.

- Completion Tracking: Some courses show progress indicators (e.g., "Completed" badges).

7. Messaging & Notifications

- Messages: Communicate privately with instructors/peers via the messaging system.

- Notifications: Enable email or in-app alerts for deadlines, grades, and forum posts.

8. Mobile Access

- Use the Moodle App (iOS/Android) for on-the-go access.

- Features may vary slightly from the desktop version.

9. Troubleshooting

- Login Issues: Contact your TOSLMS's IT support.

- Missing Courses: Ask your instructor if enrollment is correct.

- Browser Problems: Try Chrome, Firefox, or Edge; clear cache if needed.

10. Help & Support

- Click the Help icon (?) for context-specific guidance.

- Contact your instructor or institution's Moodle admin for further assistance.